

CONDITIONS INDEX

(POLAND Project)

Memo Control
Number

Condition

H428-001C thru 009C

(Language Conditions for Org 'active' file)

001C	Add an Organization Language Record
002C	Change an Organization Language Record
003C	Delete an Organization Language Record
004C	Correction of erroneous 'Org Language' action
005C	
006C	
007C	
008C	
009C	

CONDITIONS INDEX

(POLAND Project)

Memo Control
Number

Condition

H428-010C thru 019C

(Language Conditions for Position 'active' file)

010C

Add a Position Language Record

011C

Change a Position Language Record

012C

Delete a Position Language Record

013C

Correction of erroneous 'Position Language' action

014C

015C

016C

017C

018C

019C

17 August 1971

Human Resources Systems
 CONDITIONAL CONTROL MEMO SHEET
 [To be used in conjunction with Form 3178a]

MEMO CONTROL NO.	CONTROL CONDITIONS AND SPECIAL CONSIDERATIONS																																			
H428-001C	<p>Condition: Add a language record (Organization "active" file)</p> <p>DESCRIPTION: Add a language record to an organization on the organization "active" file.</p> <p>RECID: <u> L </u> TYPE ACTION: <u> A </u> REF MENU <u> H428001M </u></p> <p>PROJECTS AFFECTED: STAFFING</p> <table border="1"> <thead> <tr> <th>REQUIRED DATA ITEMS:</th> <th>(REQ'D ITEM MISSING)</th> <th>MSG/ NO.</th> </tr> </thead> <tbody> <tr> <td>Organization Code</td> <td>YES-</td> <td>H428002E</td> </tr> <tr> <td>Requirement ID Number</td> <td></td> <td></td> </tr> <tr> <td>Language Code</td> <td>EDIT ERROR</td> <td></td> </tr> <tr> <td>Language Type</td> <td>YES-</td> <td>H428001E</td> </tr> <tr> <td>Number Required</td> <td rowspan="2">Mutually exclusive</td> <td></td> </tr> <tr> <td>And/Or</td> </tr> <tr> <td>Reading Proficiency</td> <td></td> <td></td> </tr> <tr> <td>Speaking Proficiency</td> <td></td> <td></td> </tr> <tr> <td>Understanding Proficiency</td> <td></td> <td></td> </tr> <tr> <td>OPTIONAL DATA ITEMS:</td> <td>EDIT ERROR</td> <td></td> </tr> <tr> <td></td> <td>YES-</td> <td></td> </tr> </tbody> </table>		REQUIRED DATA ITEMS:	(REQ'D ITEM MISSING)	MSG/ NO.	Organization Code	YES-	H428002E	Requirement ID Number			Language Code	EDIT ERROR		Language Type	YES-	H428001E	Number Required	Mutually exclusive		And/Or	Reading Proficiency			Speaking Proficiency			Understanding Proficiency			OPTIONAL DATA ITEMS:	EDIT ERROR			YES-	
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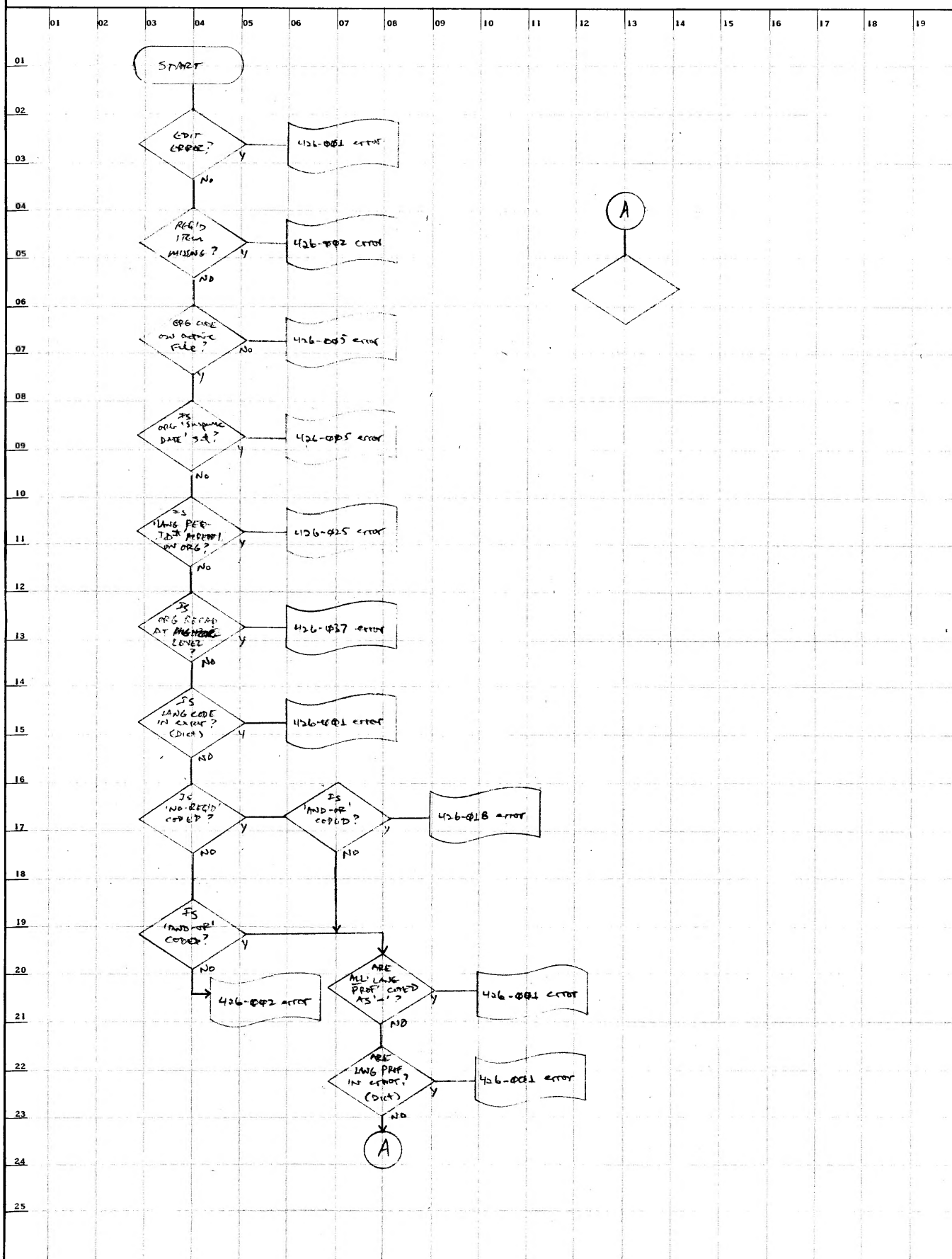
Human Resources Systems

CONDITIONAL CONTROL MEMO SHEET

[To be used in conjunction with Form 3178a]

MEMO CONTROL NO.	CONTROL CONDITIONS AND SPECIAL CONSIDERATIONS
H428-001C	<p>Condition: Add a Org language record</p> <p>MSG. No.</p> <p>PROCESSING LOGIC:</p> <p>A. Validate that "Organization Code" (record) exists on the Organization "active" file and "Suspense Date" is not set.</p> <p>H428003E</p> <p>B. Validate that "Requirement ID Number" is not duplicated within the same organization.</p> <p>H428004E</p> <p>C. Validate "Language Code" on standard MCS "language code" dictionary and retrieve associated "Organization Language Text."</p> <p>H428001E</p> <p>D. "Number Required" and "And/Or" are mutually exclusive; one must appear, but both may not be present.</p> <p>H428005E</p> <p>E. Validate each Language Proficiency (Reading, Speaking, and Understanding) on the standard MCS Language Proficiency Dictionary (Note: Up to 2 Proficiencies may be null - coded as "-" dash).</p> <p>H428001E</p> <p>F. Validate "Language Type" on MCS Dictionary</p> <p>H428001E</p> <p>G. If Good Update:</p> <ol style="list-style-type: none">1. Move "N" to Language Required Flag on organization record.2. Add the language record to associated organization on organization "active" file. <p>H. Record all actions taken on update "trace" report, including retrieved "language text" and "organization title."</p> <p>I. Flowchart.</p> <p>Reference attached flowchart for processing guide only. All actions are not included.</p>

Application STAFFING Date 9-8-71 Page 1 of 1
Procedure CONDITION H428.001C '125 A LANGUAGE RECORD TO AN ORG' Drawn By NICK S.



Programmer: _____ Approved For Release 2001/07/30 : CIA-RDP78-07181R000200040037-3 Date: _____ Page: _____
 Chart ID: _____ Chart Name: _____ Program Name: _____

A1	A2	A3	A4	A5
B1	B2	B3	B4	B5
C1	C2	C3	C4	C5
D1	D2	D3	D4	D5
E1	E2	E3	E4	E5
F1	F2	F3	F4	F5
G1	G2	G3	G4	G5
H1	H2	H3	H4	H5
J1	J2	J3	J4	J5
K1	K2	K3	K4	K5

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Human Resources Systems

CONDITIONAL CONTROL MEMO SHEET

[To be used in conjunction with Form 3178a]

MEMO CONTROL NO.	CONTROL CONDITIONS AND SPECIAL CONSIDERATIONS																																					
H428002C	<p>Condition: Change a language record (Organization "active" file)</p> <p>DESCRIPTION: Change a language record associated with an organization record on the organization "active" file.</p> <p>NOTE: To change the "sequence" of a language, requires a "Delete" and an "Add" of the complete language record.</p> <p>RECID: <u> L </u> TYPE ACTION: <u> C </u> REF MENU <u> H428002M </u></p> <p>PROJECTS AFFECTED: STAFFING</p> <table border="1"> <thead> <tr> <th>REQUIRED DATA ITEMS:</th> <th>(REQ'D ITEM MISSING)</th> <th>MSG/ NO.</th> </tr> </thead> <tbody> <tr> <td>Organization Code</td> <td>YES-</td> <td>H428002E</td> </tr> <tr> <td>Requirement Id Number</td> <td></td> <td></td> </tr> <tr> <td></td> <td>EDIT ERROR</td> <td>H428001E</td> </tr> <tr> <td></td> <td>YES-</td> <td></td> </tr> <tr> <td>OPTIONAL DATA ITEMS:</td> <td>EDIT ERROR</td> <td>H428001E</td> </tr> <tr> <td></td> <td>YES-</td> <td></td> </tr> <tr> <td>Language Code</td> <td></td> <td></td> </tr> <tr> <td>Language Type</td> <td></td> <td></td> </tr> <tr> <td>Number Required } And/or</td> <td rowspan="4">mutually exclusive</td> <td></td> </tr> <tr> <td>Reading Proficiency</td> <td></td> </tr> <tr> <td>Speaking Proficiency</td> <td></td> </tr> <tr> <td>Understanding Proficiency</td> <td></td> </tr> </tbody> </table>		REQUIRED DATA ITEMS:	(REQ'D ITEM MISSING)	MSG/ NO.	Organization Code	YES-	H428002E	Requirement Id Number				EDIT ERROR	H428001E		YES-		OPTIONAL DATA ITEMS:	EDIT ERROR	H428001E		YES-		Language Code			Language Type			Number Required } And/or	mutually exclusive		Reading Proficiency		Speaking Proficiency		Understanding Proficiency	
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Human Resources Systems
CONDITIONAL CONTROL MEMO SHEET

[To be used in conjunction with Form 3178a]

MEMO CONTROL NO.	CONTROL CONDITIONS AND SPECIAL CONSIDERATIONS	
H428002C	<p>Condition: Change a Org language record</p> <p>PROCESSING LOGIC:</p> <p>A. Validate that Organization Code (record) exists on the Organization "active" file and "Suspense Date" is not set.</p> <p>B. Validate that "Requirement ID Number" exists or associated organization record.</p> <p>C. Validate "Language Code" on standard MCS "Language Code" dictionary and retrieve associated "Organization language text"</p> <p>D. "Number Required" and "And/or" are mutually exclusive; one must appear, but both may not be present.</p> <p>E. Validate each Language Proficiency (Reading, Speaking, and Understanding on the standard MCS Language Proficiency Dictionary (Note: only 2 language Proficiencies may be null - coded as "-" dash.</p> <p>F. Validate "Language Type" on MCS dictionary.</p> <p>G. If good update, make required changes on the language record.</p> <p>H. Record all actions taken on update "trace" report, including retrieved "language text" and "organization title".</p>	<p>MSG. No.</p> <p>H428003E</p> <p>H428006E</p> <p>H428001E</p> <p>H428005E</p> <p>H428001E</p> <p>H428001E</p>

Human Resources Systems
 CONDITIONAL CONTROL MEMO SHEET
 [To be used in conjunction with Form 3178a]

MEMO CONTROL NO.	CONTROL CONDITIONS AND SPECIAL CONSIDERATIONS															
H428-003C	Condition: Delete a Language Record (Organization 'active' file)															
	DESCRIPTION: Delete a language record associated with an organization on the Organization 'active' file															
	RECID: <u> L </u> TYPE ACTION: <u> D </u> REF MENU <u>H428-003M</u>															
	PROJECTS AFFECTED: STAFFING															
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 70%;">REQUIRED DATA ITEMS:</th> <th style="width: 10%;">(REQ'D ITEM MISSING)</th> <th style="width: 20%;">MSG. NO.</th> </tr> </thead> <tbody> <tr> <td style="padding: 5px;">Organization Code</td> <td style="text-align: center; padding: 5px;">YES-</td> <td style="text-align: center; padding: 5px;">H428-002E</td> </tr> <tr> <td style="padding: 5px;">Requirement ID Number</td> <td style="text-align: center; padding: 5px;">EDIT ERROR YES-</td> <td style="text-align: center; padding: 5px;">H428-001E</td> </tr> <tr> <td colspan="3" style="padding: 10px;"> OPTIONAL DATA ITEMS: </td> </tr> <tr> <td style="padding: 5px;">None</td> <td style="text-align: center; padding: 5px;">EDIT ERROR YES-</td> <td></td> </tr> </tbody> </table>		REQUIRED DATA ITEMS:	(REQ'D ITEM MISSING)	MSG. NO.	Organization Code	YES-	H428-002E	Requirement ID Number	EDIT ERROR YES-	H428-001E	OPTIONAL DATA ITEMS:			None	EDIT ERROR YES-
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Requirement ID Number	EDIT ERROR YES-	H428-001E														
OPTIONAL DATA ITEMS:																
None	EDIT ERROR YES-															

Human Resources Systems
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Page 2

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H428-003C	<table border="1"><thead><tr><th data-bbox="358 342 1295 415">Condition: Delete an Org Language Record</th><th data-bbox="1295 342 1529 415">MSG. No.</th></tr></thead><tbody><tr><td data-bbox="358 415 1295 2003"><p>PROCESSING LOGIC:</p><p>A. Validate that Organization Code (record) exists on Organization 'active' file and 'Suspense Date' is not set.</p><p>B. Validate that 'Requirement ID Number' exists on the associated organization record.</p><p>C. Delete (purge) the language record from the organization record.</p><p>D. Record the complete deleted language record and associated organization record on update "trace" report.</p><p>E. NOTE: Deleted Language records are <u>not</u> written to a 'history' file.</p></td><td data-bbox="1295 415 1529 2003"><p>H428-003E</p><p>H428-006E</p></td></tr></tbody></table>	Condition: Delete an Org Language Record	MSG. No.	<p>PROCESSING LOGIC:</p> <p>A. Validate that Organization Code (record) exists on Organization 'active' file and 'Suspense Date' is not set.</p> <p>B. Validate that 'Requirement ID Number' exists on the associated organization record.</p> <p>C. Delete (purge) the language record from the organization record.</p> <p>D. Record the complete deleted language record and associated organization record on update "trace" report.</p> <p>E. NOTE: Deleted Language records are <u>not</u> written to a 'history' file.</p>	<p>H428-003E</p> <p>H428-006E</p>
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Human Resources Systems
CONDITIONAL CONTROL MEMO SHEET

[To be used in conjunction with Form 3178a]

MEMO CONTROL NO.	CONTROL CONDITIONS AND SPECIAL CONSIDERATIONS	
H428-004C	Condition: Correction of erroneous 'Organization language' action. (Org 'active' file)	MSG. No.
	<p data-bbox="370 562 565 594">DESCRIPTION:</p> <p data-bbox="370 661 1214 756">Procedures to correct an addition, change, or delete of an organization language action that was in error.</p> <p data-bbox="370 823 779 854">A. <u>Added Language Record</u></p> <p data-bbox="435 886 1279 980">Requires a 'delete' action (see condition H428-003C) or a 'change' action (See condition H428-002C) to correct erroneous data.</p> <p data-bbox="370 1012 812 1043">B. <u>Changed Language Record</u></p> <p data-bbox="435 1075 1307 1106">Requires a 'change' action (See condition H428-002C)</p> <p data-bbox="370 1138 812 1169">C. <u>Deleted Language Record</u></p> <p data-bbox="435 1201 1274 1232">Requires an 'add' action (see condition H428-003C).</p>	